

Syllabus Feedback Committee.

Communication

Date : 1/12/2023



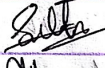
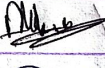
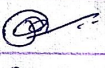


Time : 2:00 PM

Venue : Board room

Agenda :

1. Fixing the key components of structured feedback
2. Mode of operation of feedback form.

Members :




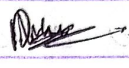


1. Dr Amar Nishad T M 
2. Ms Rekha Lakshmanan 
3. Smitha KM 
4. Fareeda Kareem 
5. Premkrishnan 
6. Bindu Sebastian 
7. Sheena Kurian K 

Minutes

Discussions and decisions :

1. After discussing the different view points of different stakeholders, key elements of the structured feedback were identified.
2. It was decided to circulate the same to students, teachers, parents, all available alumnis.
3. It was decided to convene a meeting for reviewing and analyzing feedback after few months.

Minutes approved by Members:

- 1. Dr Amar Nishad TM 
- 2. Rekha Lakshmanan 
- 3. Smitha KM 
- 4. Fareeda Kaseem 
- 5. Premkrishnan
- 6. Bindu Sebastian 
- 7. Sheena Kurian K 

Minutes approved by

Action taken report:

- 1. Feedback form designed by the committee was circulated among all different stakeholders.

Syllabus Feedback Committee.

Communication

Date : 1/5/2024

Time : 3:00 PM.

Venue : Board room

Agenda :

1. Review analysis of feedback collected.

Members :

1. Dr Amar Nishad TM

2. Dr Rekha Lakshmanan

3. Smitha KM

4. Fareeda Kareem

5. Premkrishnan

6. Bindu Sebastian

7. Sheena Kurian K

Minutes

Discussions and decisions :

1. Review of the structured feedback collected from students, teachers, parents and alumni
2. The overall review of the feedback collected from different stakeholders were reviewed independently
3. The analysis based on the review was conducted.

Minutes approved by members :

1. Dr Amar Nishad TM

2. Dr Rekha Lakshmanan

3. Smitha KM

4. Fareeda Kareem

5. Premkrishnan
6. Bindu Sebastian
7. Sheena Kurian K.

B.
Sub.

Minutes approved by.

Action taken Report

Analysis of feedback collected from different stakeholders were reviewed and decided to convey our feelings in the next review meeting of each department.